



THE COMPUTER CONNECTION

SAUK COMPUTER USER GROUP

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JUNE 9, 2018 MINUTES: SCUG CLUB MEETING

The June 9, 2018 meeting began with Kathy Downs the CGH therapy dog Piper's owner reporting Piper is fighting a respiratory infection and could not visit today. The club gave her a check for \$250 for a year's sponsorship of Piper.

The question and answer session was next. President opened the meeting and welcomed everyone to the June meeting. There were approximately 20 members present. The minutes published in the newsletter were approved. The treasurers report was given and approved. Joe explained the new sound systems two headphones, two lapels and two over the ear microphones. No old business.

New business, the July meeting will be the annual picnic, using picnic loosely, it will be an indoor get together with Pizza Ranch catering the lunch. Pizza, Fried Chicken, Potatoes and

Dessert Pizza. Drinks will be furnished by the club. The meeting will begin at noon. The computer lab has a new wall separating Terrys work station and the public computers. Terry reported he has put Windows 7 on the public computers to eliminate problem with Windows 10. He will be teaching no basic classes, will do one on one training.

Terry brought up planning another meeting site if we should have to cancel the meeting at the Senior Center. Meeting adjourned.

We pay yearly dues to APCUG and we are allowed to show videos from them. This month's program was a video from them on Google Search Engines. The drawing was next with the usual great prizes.

*Respectfully submitted by
Gloria Schneider for
Darla Stigall,*

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BOARD MEETING MINUTES FOR JUNE 13, 2018

Drawing for July

The June 13, 2018 board meeting was held at Wendy's in Sterling beginning at 6:PM. Art Bendick, president, Neal Shipley, vice president, Joe Fornero, treasurer and Darla Stigall secretary were the officer attending. Board members attending were Gloria Schneider, Terry McLennan and Joe Schmitt. Glenda McLennan trip coordinator and guest George Schneider. Old business, Terry replaced two public computers at the Senior Center. New business, Joe will order July 14 food from Pizza Ranch, pizza, fried chicken potatoes and dessert pizza. Drinks will be furnished by Art. Lunch begins at 12:PM noon. The club would like to have a printer available for program print outs and other needs. Programs scheduled are August by John Miller, Howard will do September, October will be filling boxes for Christmas Child and Miscellaneous computer tips by Terry MacLennan November is still available if someone would like to present a program. December is always a great meal and a interesting program by Santa Joe. We

need ideas for programs the members would like to have presented.

Respectfully
submitted by,
Darla Stigall club
secretary

If anyone wants to bring a homemade salad to the picnic, they are always welcome. We will not be having any salads from Pizza Ranch .

Lawrence William Nelson

Lawrence W. Nelson, age 92, of Nelson, died Thursday, June 14, 2018, at Rock River Hospice and Home in Sterling.

He was a member and past president of Sauk Computer User Group.

His full obituary can be found at:

<http://mcdonaldfuneralhomes.tribunes.com/obituary/show/>

There will be a special drawing at the July meeting for our old Win 7 tower computer which has been upgraded to Win 10 will include flat screen monitor. Ticket 1- \$5 or 3- \$10.

Humor from the Net

You can retire to The Deep South where...

1. You can rent a movie and buy bait in the same store.
 - 2 "Y'all" is singular and "all y'all" is plural.
 3. "He needed killin" is a valid defense.
 4. Everyone has two first names: Billy Bob, Jimmy Bob, Joe Bob, Betty Jean, etc.
 5. Everything is either: "in yonder," "over yonder" or "out yonder."
 6. You can say anything about anyone, as long as you say, "Bless his heart" at the end!
- OR:

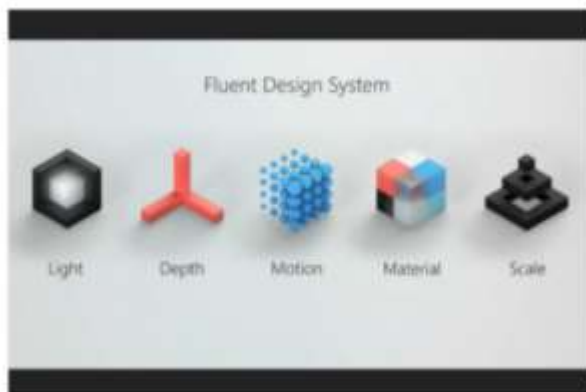
You can move to Colorado where...

1. You carry your \$3,000 mountain bike atop your \$500 car.
2. You tell your husband to pick up Granola on his way home, so he stops at the day care center.
3. A pass does not involve a football or dating.
4. The top of your head is bald, but you still have a pony tail.

Spring Creators Update for Windows

By Rosita Herrick

During my years of working with large mainframe computers, we used to have a saying: “Just as you get used to today, along comes tomorrow and everything changes”. Well, a big change is coming again to Windows 10. As Microsoft promised, there will be no more new versions of Windows, just major updates every six months. The version that most Windows 10 users are running at present is defined as version 1709 and named Fall Creator. The distribution of this version started in October 2017. Well, six months have passed, and version 1803 is already being distributed to computer manufacturers. It is named Spring Creator Update. From what I have gathered from published



articles, the focus will be on Fluent Design (a new design language) and cross device compatibility as enabled by Edge and Timeline. Timeline

was added within Task View because few users are using Task View. Task View hasn't gone away; if you open Timeline, you'll still see the gigantic icons representing the windows that you currently have open on your screen. But beneath these, you'll likely see a new subheading: Earlier Today, which marks the beginning of your Timeline. Timeline works by tracking most of the applications you use, and the documents opened and edited and collect those documents you used at a given time into what Microsoft calls Activities. The assumption is that an Activity represents all the documents you were working on at any one time: a budget spreadsheet, say, along with a few supplementary webpages and possibly a report written

in Word. The Activities covered at present are mainly Microsoft Office apps (Word, PowerPoint, Excel, etc.). PDF's are also covered if they were opened with Edge.

Timeline struggles

when it can't open the document it records that apparently hadn't yet been backed up to OneDrive.

Theoretically, Timeline can go

back weeks, months, or even years once the update is installed. It might be a useful tool for persons that multitask and work on different projects at one time. Microsoft sees Timeline as a fundamental way to boost productivity especially with enterprise personnel. Timeline can be enabled or disabled in the Settings > Privacy > Activity History. Fluent Design is a revamp of Microsoft Design Language 2 that includes guidelines for the designs and interactions used within software designed for all Windows 10 devices and platforms. The system is based on five key components: Light, Depth, Motion, Material, and Scale. For more information on these updates check out this URL: <https://www.youtube.com/watch?v=LiBRkWn9zK4> There are also more detailed videos on YouTube describing the Spring Creator Update. Search for Windows 10 Creators Update Review Part 1, Part 2, Part 3 and Part 4.

*By Rosita Herrick, Forum Leader
May 2018 issue, STUGMonitor
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By Jim Cerney

The iPad by Apple is becoming more and more popular. It is really a full computer that is easily portable and so helpful for many everyday tasks, communication, entertainment, etc. Having taught many iPad classes, here is a list of the BASIC skills every iPad user should know. If you would like more information on any of these, please ask Google! By the way, these tips are helpful for the iPhone as well:

1. You should know and have written down your Apple ID Account and password (so you can purchase and download apps, even free ones). Also, if you use a “passcode” to access your device, write that down too!

2. Verify that your iPad

is on Wi-Fi or not. Touch Settings and see that Wi-Fi should display the network name or ID if you are connected or “not connected” if you are not.

3. Check for any software (apps) updates. See if there are any numbers on your “App Store” icon. If so, touch icon and download the updates.

4. Organize your apps icons on your screens. Touch and HOLD on any icon until they all vibrate. Now you can DRAG any icon to any place on any screen. Drag icon to left or right edge of screen to place on another screen. (Note the small white and gray dots toward the bottom of your screen

shows the number of screens you have.) Let up finger to place icon. Hit HOME button to exit the “vibrating” mode and get back to normal.

5. Getting a new app: Open the “App Store” icon and enter a search word or two in the “Search” bar at the top of the screen. Try it! (golf game, maps, movies, puzzles, news, etc. are all samples of search words, try your words).

6. Before downloading or trying a new app: In the App Store, touch any app to learn more about it.

7. To DELETE an app you no longer want, touch and HOLD the app icon until it

vibrates. Touch the small “X” that appears in the upper left of the icon and your app will be deleted from your device. If there is no “X” you cannot delete the app. Sorry, you do not get your money back if you purchased the app.

8. Close previously used apps from memory. Double-click the home button and your previously opened app pages will appear on the left side. Drag UP each app to remove it from memory.

9. Turn your iPad completely off periodically by HOLDING down the off/on button until “Slide to power off” appears. Then do it. HOLD the off/on button down until a white apple appears to

turn on your iPad after a power-down.

10. Know some basic symbols such as for Wi-Fi, Bluetooth, battery, airplane mode, and the “busy” rotating symbols.

11. Backup your important apps on iCloud. In Settings, touch your name/account, then touch “iCloud” (it has your account name under it), in the list that appears, turn “ON” the iCloud for each app, such as Contacts, Calendars, Notes, etc. These will be backed up for you on iCloud.

12. Adjust brightness. In Settings, touch “Display and Brightness”. I like using “AutoBrightness” so I have that turned on.

about your iPad often. Talk to friends, take a class, and, most important, use the Safari app that comes with your iPad or ASK GOOGLE (you can download the Google app for free).

Here are some sample questions to ask: How do I stop my iPad screen from rotating? How do I change the text size on my iPad? What is Bluetooth on my iPad? How do I use Google Earth on my iPad? I hope this will help you enjoy your iPad even more!

Good luck!

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November 2017 issue,
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Learn something NEW

What is Office 365? Is it for you?

By Nancy DeMarte

I get a lot of questions about Microsoft Office 365. Because it's a unique concept in software acquisition, some users don't understand what it is or how it works. In brief, Office 365 is a Microsoft Office suite to which people subscribe rather than purchase from a store. This option first appeared on the market in 2011.

There are several versions of Office 365 designed for different audiences. Two of them are best suited for home users. Office 365 Personal includes a single installation for one user. Office 365 Home includes five installs to a computer, tablet, and smartphone. If a family has parents and three children, for example, each person can install Office 365 to his computer, tablet, and smartphone.

You can still purchase the traditional boxed version of Office in the store or download it from the Microsoft site. You will get the most recent Office edition, which is currently Office 2016. It includes four Office applications – Word, Excel, PowerPoint, and

OneNote – to install on one PC or Mac. New boxed versions come out about every three years.

storage in the Microsoft cloud, called OneDrive, for each installation. That means each of the five users with Office 365 Home has 1 TB of

Office 365 Apps	Boxed Office 2016 Apps	Function
Word	Word	documents
Excel	Excel	data management
PowerPoint	PowerPoint	presentation
OneNote	OneNote	note-taking and organization
Outlook		e-mail
Publisher		newsletters
Access		database

What are the differences between these two approaches? The Office 365 editions contain more applications than the boxed one. Office 365 Home or Personal includes seven apps. These are listed below with their functions compared with the boxed edition:

Office 365 also offers extra benefits. Perhaps most interesting is the automatic upgrading of apps almost every month. It doesn't take long before the apps in Office 365 contain newer features than the boxed version, which does get all security updates and bug fixes.

Other perks that accompany Office 365 include 1 terabyte (1000 gigabytes) of online

storage. Office 365 Home and Personal users also receive free phone support from Microsoft, an hour of free local and international calls on Skype per month, and the ability to collaborate in real time on projects with other people.

How do you get Office 365?

A major misconception about Office 365 is that it is just an online service, as some digital subscriptions are. In fact, every Office 365 owner has a Microsoft account page from which he or she can install or reinstall the full suite to as many computers, tablets, and phones as his edition includes. The Office 365 suite is fully installed on the devices and can be used without an Internet connection. The Internet, however, does play valuable functions, such as updating, re-installing,

collaborating, and using some of the new features. Therefore, having Internet access is key to taking advantage of the full potential of the suite.

What does Office 365 cost?

Office 365 Home (five installations) costs \$99.99 per year or \$9.99 per month. Office 365 Personal (one installation) costs \$69.99 per year or \$6.99 per month. Office 2016 (boxed) costs \$149.00 and goes on sale at times.

Those are the facts. The decision is up to you whether you think Office 365 would benefit you. It depends on what you do with your computer. Here are some scenarios to help you decide whether Office 365 is for you.

The Scenarios:

1. You have a desktop or laptop computer, but since you got a tablet or smartphone and use it for email and Internet searching, you don't use your computer as much as you used to. Occasionally, you need to create and print documents. You may have never owned Microsoft Office.

Possible Solution: Use Microsoft WordPad, a free Windows app that is installed with Windows, for your documents. It has fewer features than Word but enough to create documents and format them. Search for it using the Cortana search box since it may not be found on the app list. Another option is one is to use a free Office Suite – Open Office or Google Sheets.”

2. You have a single computer and own the box version of Microsoft Office. You use your computer often to create documents like minutes of a club for which you are secretary. You keep an address list and budget on an Excel worksheet. Last year you put together a slide show using PowerPoint for a family reunion. You have quite a few Word documents and Excel sheets stored on your computer.

Possible Solution: You may be a candidate for Office 365 Personal. You use enough of the Office apps to benefit from the upgrading, and you may benefit from the extra perks that come with 365, especially the free online storage and free phone support.

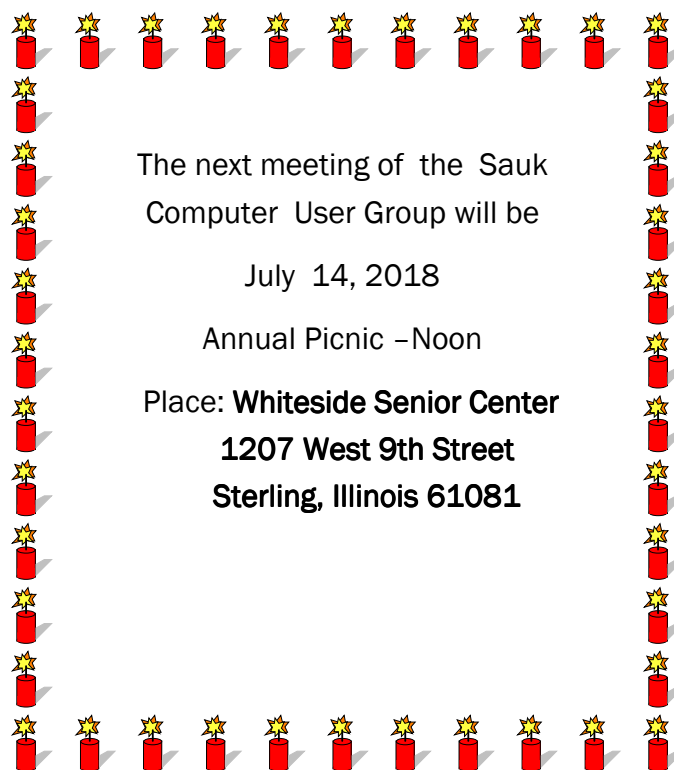
3. You are a loyal Microsoft Office owner. You enjoy your tablet for entertainment and

your computer for projects. You are the curious type who likes to learn new things. You enjoy putting together professional-looking documents and presentations. You travel a lot and often need to plan complicated travel arrangements. Your household owns four computers.

Possible Solution: You are the kind of person that probably would be glad that you subscribed to Office 365 Home. You will enjoy exploring the automatic upgrades. You can save money by being able to install the 365 Home suite on your four computers, as well as your phones and tablets. You can offer the fifth installation to a friend or relative at no charge.

Disclaimer: This is not intended to be an advertisement for Microsoft Office 365. We all have to decide what is best for us. I hope it helps clear up any confusion you might have about this product.

*By Nancy DeMarte, 1st Vice President, Sarasota Technology User Group, Florida February 2018 issue, STUGMonitor
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The next meeting of the Sauk
Computer User Group will be

July 14, 2018

Annual Picnic - Noon

Place: **Whiteside Senior Center**
1207 West 9th Street
Sterling, Illinois 61081

**JULY IS OUR ANNUAL PICNIC. THIS YEAR FOOD WILL BE
PROVIDED BY PIZZA RANCH STARTING AT NOON.**